

SRI MAHANTH SHATANAND GIRI COLLEGE

SHERGHATI – 824211 (GAYA)

NAAC ACCREDITED GRADE – 'B'*(A Constituent of Magadh University, Bodhgaya, Bihar)*

Ref. No.:

Date: 24/12/2022

Tender Notice

Tenders are invited from the interested persons/reputed firms to supply the items listed below which are required by S. M. S. G. College, Sherghati for various purposes as per the decisions made in the meeting of the development committee/purchase committee held on 09/12/2022. The tenders may be submitted personally or may be sent by the registered post which must reach the principal's office latest by 05/01/2023, 5:00 P. M. The tenders received after this deadline will not be entertained.

List of the items:

S. No.	Item	Quantity
1	College Diary	150 pcs
2	College Calendar	150 pcs
3	Identity Card/Issue Card for library	1000 pcs
4	Bags (For teaching and non-teaching staffs)	(20+40) = 60 pcs
5	Cover file	500 pcs
6	Guard file	500 pcs
7	Fly leaf	1000 pcs
8	Envelope (with printed details of college)	500 pcs
9	Identity card for employees	1 for each employee
10	A4 paper sheets (century)	20 packets
11	Steel Almirah	2 numbers
12	Table pen stand	2 pcs
13	Principal name list board	1
14	Department wise teacher's name list board	1 for each dept
15	Other stationary items (Pen, stapler, paper puncher, paper weight, rubber, whitener, glue stick/gum etc)	As per requirement

Note:

1. Please submit separate tenders for stationary and non-stationary items.
2. Please contact the principal's office for any further details.

Principal